



Republic of the Philippines  
**KALINGA STATE UNIVERSITY**

Bulanao, Tabuk City, Kalinga 3800

July 1, 2024

**ANGELIQUE OCAMPO**  
Department Head / Authorized Representative  
**DIGITAL MANUFACTURING SOLUTIONS INC.**  
131 Mezzanine Floor 7<sup>th</sup> Ave., Caloocan City

Doc. Ref No.:	PRES LET 411-2024	Revision No.:	0
Effectivity Date:	07/01/2024	Page No.:	1

Subject: **NOTICE TO PROCEED**

Dear Ms. Ocampo:

The attached Contract Agreement through Purchase Order No. 2024-06-0495 having been approved, notice is hereby given to **DIGITAL MANUFACTURING SOLUTIONS INC.** that delivery may commence on **PROCUREMENT OF EQUIPMENT FOR COMPLETED PROJECTS – FABRICATION LABORATORY – SECOND BIDDING** effective today, July 1, 2024, or after acknowledging receipt of this notice.

**DELIVERY SCHEDULE:**

Contract Effectivity	: July 1, 2024
Contract Duration	: Ninety Calendar Days (90 CD)
Contract Expiry	: September 30, 2024

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract Agreement and in accordance with the Delivery Schedule.

Please acknowledge receipt and acceptance of this notice by signing the three (3) copies in the space provided below. Keep one copy and return the other copies to the **Kalinga State University- Main Campus, National Highway, Purok 6, Bulanao, Tabuk City, Kalinga.**

Very truly yours,

**EDUARDO T. BAGTANG / CPA, DBM**  
University President

I acknowledge receipt of this Notice on July 01, 2024

Name of the Bidder or its Authorized Representative: ANGELIQUE OCAMPO

Authorized Signature: [Signature]