



Republic of the Philippines
KALINGA STATE UNIVERSITY
 National Highway, Purok 6, Bulanao, Tabuk City, Kalinga

Bids and Awards Committee

Website: <https://ksu.edu.ph> Email: procurementservice_bac@ksu.edu.ph CPNo.: 09176240170

Title:	REQUEST FOR PROPOSAL																																												
Name of Contract:	Procurement of Services of ISO Certifying Body for the Renewal of ISO Certification of Kalinga State University	RFP No.:	RFQ-Cons-2023-08-075																																										
Location of Contract:	Kalinga State University – 3 Campuses	Date:	August 4, 2023																																										
End-User Unit:	Quality Assurance Office	Fund Source:	IGF CY 2023																																										
Implementing Unit:	VPASD	ABC:	Php 500,000.00																																										
Period of Advertisement:	August 5-14, 2023 @ 10:00 am	Mode of Procurement:	Highly Technical Consultant (Sec. 53.7)																																										
Instructions to External Providers:	Please quote your government price, taxes included and FOB, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than ten o'clock in the morning (10am) of August 14, 2023 (Monday) in a sealed envelope to the business or e-mail address stated below and shall be opened on the same day at 10:01 am.																																												
Terms and Conditions:	<ol style="list-style-type: none"> All entries must be typewritten or legibly written. Price validity shall be for a period of 30 calendar days. Terms of Reference (TOR) for the Project is attached as Annex "A". List of Documentary Requirements comprising the Technical and Financial Proposals is attached as Annex "B". The Samples of Bidding Forms are attached as Annex "C". The BAC shall conduct Eligibility Checking and Shortlisting based on a non-discretionary "pass/fail" criteria. During the Evaluation of Bids, Quality-Cost Based Evaluation (QCBE) procedure (collegial rating) shall be adopted using the following Shortlisting Criteria: 																																												
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	<p style="text-align: center;">S = (St x T%) + (Sf x F%)</p> <p>Where:</p> <p>S is the Total Score; St is the Technical Score; Sf is the Financial Score; T is the weight given to the Technical Proposal; and F is the weight given to the Financial Proposal.</p> <p>Example:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2">Firm</th> <th colspan="4">Technical Proposal</th> <th colspan="4">Financial Proposal</th> <th rowspan="2">Total Score</th> </tr> <tr> <th>Ave. Score</th> <th></th> <th>Weight</th> <th>Weighted Score</th> <th>Score</th> <th></th> <th>Weight</th> <th>Weighted Score</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>86</td> <td>x</td> <td>70%</td> <td>= 60.2</td> <td>100</td> <td>x</td> <td>30%</td> <td>= 30</td> <td>90.2</td> </tr> </tbody> </table> <p>7. The total price quoted is subject to withholding tax and payable check. 8. Contract Duration will cover three (3) years. The winning consultant shall start performing the services within three (3) working days upon receipt of Notice to Proceed. 9. Bidders should comply with the applicable provisions of Annexes "B" (General Principles on Consulting Services) and "F" (Contract Implementation Guidelines for the Procurement of Consulting Services) of the 2016 Revised IRR of R.A. 9184. 10. The Kalinga State University reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to affected bidder/s. 11. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the external provider or his/her duly authorized representative/s. 12. During the Contract Duration, the winning external provider is expected to adhere with the Green Procurement Programs of government pursuant to EO No. 301 issued in 2004. 13. During and after the contract implementation, the consultant shall be evaluated by the end-user unit as requirement for payment of progress and/or final billing.</p>	Firm	Technical Proposal				Financial Proposal				Total Score	Ave. Score		Weight	Weighted Score	Score		Weight	Weighted Score	A	86	x	70%	= 60.2	100	x	30%	= 30	90.2
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Prepared by/ Contact Person:	<p>MR. RICKY JAMES B. SAGUN BAC Secretariat Section, Procurement Management Office Kalinga State University – Main Campus, National Highway, Purok 6, Bulanao, Tabuk City, Kalinga 3800, Philippines CP No. 09176240170 /Email Address: procurementservice_bac@ksu.edu.ph</p>																												
Authorized Signatory	<p>ROMUALDO U. WACAS, PhD BAC Chairperson</p>																												